Introduction

first of all

to begin with

in order to decide whether.... or not

to outline the main points

firstly, secondly, thirdly, finally / eventually

Stating your opinion

As I see it,

It seems to me that ............

I would also say that ....

I am convinced that ...............

One of the drawbacks of ....... is ..........

However, one of the benefits is that ............

Presenting arguments

Another objection is that ......

However, it should not be forgotten that ..............

According to ....................

on the one hand..... on the other hand

to consider the advantages and disadvantages

arguments for and against

to discuss the pros and cons

in theory ... in reality

both... and....

not only ... but also

anyway / at any rate / in any case

in fact / actually / as a matter of fact

up to a point

so to speak

by no means / not at all

Describing causes

One factor which has led to ............ is ..............

One of the factors which has brought this about is .........

The problem often stems from ....................

One consequence of ................ is ................

Stating the view of Another Person on a Subject or Topic

Smith's approach can be described as follows...

Smith argues / asserts / claims / points out that...

The authors views can be stated as follows...

The opinion of Smith is that…

Smith has suggested that ….

According to Smith, …

Personal point of view

I think that

in my opinion/ to my mind

this is a matter of opinion

as far as I know

as far as I am concerned

to be aware / unaware of a problem

to tell the truth

the fact is that

I am convinced that

I firmly believe that

I feel sth should be done about that

Concluding

All in all it seems to me that ...........

The obvious conclusion to be drawn is that .......................

All things considered, .............

finally

last but not least

in conclusion / to conclude

we can draw the conclusion

to sum up / to summarize we can say

all in all

in short / in brief / briefly

all things considered

I find it difficult to reach a conclusion but I’m tempted to say